

TUESDAY, NOVEMBER 12, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 12, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

In the Matter of
WDC Group:

WDC Group met with the Commissioners and Mrs. Dengler to provide an update of the Pickaway County Airport Hangar Project. A project timeline, bid documents and project budget was provided for review and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the bid documents and estimate for the new airport hangar.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from November 5, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 13, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$413,486.12 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111219-1

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WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$170.00 to amend the Board of Elections State Filing Fee Fund #120 to complete other budgetary work and for filing fees to be remitted to the state; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**BOARD OF ELECTIONS STATE FILING FEES #120
\$170.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATIONS:

\$115,000.00 – 206.5015.5401 – Contract Services – JFS

\$2,000.00 – 206.5015.5403 – Travel & Expense – JFS

\$70,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$500.00 – 101.1105.5703 -Contingencies – Auditor

\$170.00 – 120.1141.5901 – Board of Elections State Filing Fees – BOE

\$5,000.00 – 208.5025.5923 – CSEA Shared Costs – JFS

\$2,434.00 – 208.5025.5904 – Indirect Costs - JFS

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND RE-APPROPRIATIONS:

**\$24,713.00 – 206.5015.5301 – Supplies – JFS
TO
206.5015.5904 – Indirect Costs – JFS**

**\$8,044.70 – 410.7104.5505 – Fairgrounds Capital Improvements Material & Supplies – Commissioners
TO
410.7104.5401 – Fairgrounds Capital Improvements Contract Services – Commissioners**

**\$12,500.00 – 656.6083.5467 – Special Collections – RPHF Solid Waste
TO
656.6083.5465 – Recycling Dropoff – RPHF Solid Waste**

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**\$12,500.00 – 656.6083.5401 – Contract Services – RPHF Solid Waste
TO**

656.6083.5465 – Recycling Dropoff – RPHF Solid Waste

**\$500.00 – 101.1105.5703 – Contingencies – Auditor
TO**

101.1201.5410 – Municipal Court – Witness – Auditor

**\$70,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1112.5401 – Countywide Contract Services – Commissioners

**\$1,000.00 – 249.2061.5501 – EMA Equipment – Commissioners
TO**

249.2035.5901 – EMA Other Expenses – Commissioners

**\$4,000.00 – 249.2069.5901 – COTS Healthcare Coalition – Commissioners
TO**

249.2035.5901 – EMA Other Expenses – Commissioners

**\$1,500.00 – 249.2061.5901 – Other Expenses – Citizen’s Corp Grant – Commissioners
TO**

249.2035.5901 – EMA Other Expenses – Commissioners

**\$275.00 – 101.1145.5501 – Equipment – Recorder
TO**

101.1145.5403 – Travel – Recorder

**\$20,000.00 – 206.5017.5203 – SS Insurance – JFS
TO**

206.5017.5102 – SS Salaries - JFS

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by EMA Director:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended to Election Day November 5th, the County Evacuation Planning meeting November 6th, Pumpkin Show Debrief November 8th, and the 2020 Budget Submission – EMA/800mhz/911 November 8th.
- This week Mr. Flick will be attending the Circleville Schools Evacuation Drill and the Ohio Dept of Corrections Meeting November 14th and the Pickaway County Healthcare Coalition Meeting November 15th.
- Next week Mr. Flick will participate in the Pickaway County Monthly Communications Meeting and the Regional Evacuation Planning Meeting November 20th, and the Nixle Roll Out is scheduled for all week.

**In the Matter of
Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

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- There were no BWC claims filed for the week, there were no Unemployment claims filed this week.
- The Dog Shelter will be closed November 11th-15th for maintenance and cleaning. Sherri Rarey, Dog Warden, passed the CRT euthanasia training last week.
- Mr. Rogols is filed an updated legal description today with the Recorder's Office for the South Pickaway Street property. The updated legal descriptions will be posted in the Circleville Herald for bids.

In the Matter of
Resolution Approving the Expedited Type 2 Annexation Petition for the
Annexation of 21.224 Acres +/- in Circleville Township into the City of Circleville –
Donald R. McIlroy, Mayor of City of Circleville, Petitioner:

During business conducted while in session, the commissioners held a meeting and reviewed the Expedited Type 2 Annexation petition filed in their office on October 8, 2019, for the annexation of 21.224 +/- acres of Circleville Township into the City of Circleville. Gary Kenworthy, City Law Director, is the agent for the petitioner, City of Circleville, 104 East Main Street, Circleville, Ohio 43113. Mr. Kenworthy stated that the 21.224 acres was purchased from the Rhoads family and is adjacent to the park. The City jumped on the opportunity to purchase the property because they did not think they may have the opportunity in the future to purchase adjacent property to what they already own.

With no annexation agreement or cooperative economic development agreement filed with the Expedited Type 2 Annexation petition, the territory to be annexed may not, at any time, be withdrawn or excluded from the township pursuant to ORC 503.07. The annexed land thus remains subject to the township's real property taxes.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No. PC-111219-1

WHEREAS, an Expedited Type 2 Annexation petition that met all of the engineering and legal requirements was properly filed in the Pickaway County Board of Commissioners' office on or about October 8, 2019, for the annexation of 21.224 +/- acres of Circleville Township to be annexed into the City of Circleville; and,

WHEREAS, the person who signed the petition, Donald R. McIlroy, Mayor of City of Circleville, 104 East Franklin Street, Circleville, Ohio 43113, such company is the owner of the property to be annexed; and,

WHEREAS, the petition contains the signatures of all of the property owners in the territory to be annexed; and,

WHEREAS, the territory to be annexed does not exceed 500 acres; and,

WHEREAS, the territory to be annexed share a common boundary with the municipality for a continuous length of at least 5% of the perimeter of the territory to be annexed; and,

WHEREAS, the annexation will not create an unincorporated area of the township that is completely surrounded by the territory to be annexed; and,

WHEREAS, the City of Circleville adopted a Resolution #10-57-2019 on October 1, 2019 that was received by the Pickaway County Board of Commissioners' office on October 8, 2019, adopting the statement of municipal services it will provide to the territory to be annexed; and,

WHEREAS, no street or highway will be divided by the boundary between the municipality and township so as to create a road maintenance problem; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby approves the Expedited Type 2 Annexation of 21.224 +/- acres of Circleville Township into the City of

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Circleville, Pickaway County, Ohio, filed by Gary D. Kenworthy, City Law Director, the agent for the petitioners, Donald R. McIlroy, Mayor of City of Circleville.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

~Certification~

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is a true and accurate record of the proceedings of the board and may be found in Journal #65, pages dated November 12, 2019

Angela Karr

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler spoke with Scott Prichard at the Ag Society regarding the electric bills at the fairgrounds. They have their own energy package just for the fairgrounds and will compare the pricing with the pricing the county receives through the CCAO Energy program to see which is best.
- The budget worksheets are getting updated and some departments are still working on them. Mrs. Dengler will have said numbers of the budget by next Tuesday's meeting.

**In the Matter of
Miscellaneous Discussion:**

Miscellaneous discussion of the fairgrounds and Building Department. Commissioner Stewart requested that Mrs. Dengler look into the timing of plans being reviewed at the Building Department once they are submitted. Mrs. Dengler returned with a follow up after discussing with the Building Department. A recent set of plans were sent for review and they were misplaced by Schofield, the Permit Tech then forwarded the plans onto Toole and Associates but they should have been sent to Wrist Engineering.

**In the Matter of
Pickaway County Sheriff's Office
Bullet Proof Vest Grant:**

Lt. James Brown stopped in to inform the Commissioner that the Pickaway County Sheriff's Office submitted for a grant for the purchase of bullet proof vest through the Ohio Law Enforcement Body Armor Program. The grant pays 75% of the total cost of the PVP which is a 50/50 split. Of the total cost of \$23,856.52 for 14 heavy duty vest and 28 speed plates for the swat team, \$17,201.55 has been awarded and will be reimbursed from the Ohio Law Enforcement Body Armor Program, Ohio Attorney General. The vests currently being used only have a shelf life of five years and are due to be replaced. Mr. Brown requested that the Commissioners approve to cover the uncovered portion of \$6,654.97.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve to cover the difference of \$6,654.97 from Unplanned Capital for the purchase of body armor for the Pickaway County Sheriff's Office through the Ohio Law Enforcement Body Armor Program.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Veterans Services Security:

Todd Huffman, Assistant Director of Pickaway County Veterans Service Commission (VSC), informed the commissioners that the VSC is installing new security cameras inside their office, and would like to install a camera on the outside of the County Annex building to monitor the parking lot. Since the building is owned by the county, the commissioners approval would be needed for this camera to be installed. Mr. Huffman stated that there have been several issues with damage to vehicles or trash left on vehicles. Commissioner Stewart described several issues with security cameras that the Commissioners have historically raised, including that the county general avoids having unnecessary surveillance of public areas out of respect for residents' privacy. No other county building has security cameras aside from the courthouse, the Sheriff's Officer, and the Emergency Operations Center which all have a law enforcement mission. Commissioner Stewart also noted that the parking lot for the Annex is owned by a private individual, and that security cameras installed by the county over this lot could essentially be used by this private citizen to monitor and enforce parking meters on his privately-owned lot. Mr. Huffman said he is trying to improve the situation they have, and the Commissioners will discuss further and follow-up with Mr. Huffman.

In the Matter of
Attorney General's Office:

Jim Shaw from the Attorney General's Office stopped in to introduce himself and discuss what is going on with his office. There is a Human Trafficking Summit in February with members of law enforcement and survivors. Commissioner Stewart addressed the lawsuits that the State has filed and other counties have filed. Pickaway County did not join the suits filed by certain other counties. Shaw mentioned that General Yost wants to see the funds from the State suits come down to local governments. Commissioner Stewart noted that there are certain areas where all counties have ongoing needs related to the drug issue, such as foster care, and observed that for other counties to dismiss their lawsuits there would likely need to be agreement from the state for a certain amount of damages to be paid to those counties with "no strings."

In the Matter of
Pickaway Progress Partners:

Ryan Scribner, P3 met with the Commissioners to introduce David Glass as the new Development Specialist at P3. Mr. Scribner has been flying solo for a while now and is excited to have Mr. Glass on board. Mr. Scribner feels that 2020 is a new level for Pickaway County. Commissioners felt that Mr. Glass comes from the same background that Mr. Scribner grew from. Stacy Sark is still in the office a couple hours a week until the end of the year and will be contingent in 2020 on a part-time basis.

The growth coming needs to have drive for companies to come to the northern district. Over the last 10 years we have not had nothing thrown at us that we can not figure out. With JEDD and TIFF revenue they will be making a 1.2 million payment to pay the not off. This does not include new revenue. Mr. Scribner feels the relationship with the Commissioners and P3 is strong and could not be any better. In 2020 CT Realty will be making a million-dollar payment for the first phase and rest will flow from there. The Commissioners welcomed Mr. Glass to P3.

In the Matter of
Marketing Development:

Marley Martin, Chamber of Commerce, Nathan Wilson, Welcome Center and David Glass, P3 met with the Commissioners to discuss marketing development. Ms. Martin started out with brand standards that Falgren Mortin came up with and they suggested us to come up with a wish list of what we wanted to see. Once the logo is ready, they will start utilizing it, publish it and create a video to be released. Commissioner Stewart asked if the logo would be trademarked and Ms. Martin mentioned that it something that we would have to apply to get is trademarked and Commissioner Stewart suggested to look into it. Something that they would like to implement is a snap chat filter with the logo. Color coding with the visitors guide with the categories of live, work and play by keeping a color scheme so that it creates familiarity. Display of the logo on the billboard on state route 23 as the county welcome sign would be inviting to the county. Mr. Glass

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suggested the other main entrances into Pickaway County, such as state route 23 from Chillicothe, US 22 East and West. Commissioner Stewart asked who will be producing the video and Mr. Martin stated that they may need to reach out and they would like to use someone with the County and Commissioner Stewart suggest Ohio Christina University. Commissioner Wippel suggested that the logo needs to be useful and the site needs to provide information. The video would present the snapchat filter and hashtags. Mrs. Martin is in hopes to either end the year with the video or start the new year with the video. Ms. Martin would like for the Commissioners to speak in the video along with 3-4 other individuals within the county. Commissioner Wippel mentioned reaching out to Sterlin Mullins, Engineer regarding road signs. They would like to use professional video versus still shots. Commissioners thanked the group for meeting and are excited to see what they come up with.

In the Matter of
Pickaway County Board of
Developmental Disabilities:

Mike Pelcic, Marie Wilbanks and Amanda Hall with PCBDD met with the Commissioners to provide an update of the program and expenditures. The 2020 Program and Expenditures Plan requests a spending level of \$6,408,600 for the programs and services of the Board. From total expenditures allocation, \$1,235,588 will be used as local match for Medicaid Waiver services. The local match generates an additional \$3,736,881 in state and federal funds to provide services.

For the third year, the Board asked the Budget Commission to rollback property tax collections. The 2020 tax rates are reduced by 2.25 mills of the voted tax levies. The revenues for 2020 are projected to be \$4,975,731. This total is a combination of \$3,996,001 from tax collection, \$321,730 from local revenue, \$205,000 from state revenue and \$453,000 from federal revenue.

We are serving approximately 442 persons, an increase of 16 persons for this year. The number of children served in Early Intervention increased by 16% along with the acuity level of disabilities. Therefore, funds are budgeted to add an additional staff if necessary.

Ten people will be added to the Level 1 Medicaid Waivers based on needs. Residential funding will increase by enrolling eight people on Individual Options (I/O) waivers and two people on Self Empowered Life Funding (SELF) waivers. The estimated local match increase of \$169,348 for additional Medicaid Waivers will generate \$288,597 in federal funds for home and community-based services and employment.

The Board's continued access with the Employment First Initiative has resulted in 40% of working age adults being employed in the community, reaching closer to the three-year strategic plan to have 50% adults employed. The Ohio Health Berger Projects SEARCH program for students in suspended for a year and resumes in the 2020-2021 school year.

As of October 1, 2019, 139 individuals on the transition waiting list have been assessed and removed from the waiting list. One individual was determined to have immediate needs and is enrolling on a waiver. Two individuals were determined to have current needs; one person was enrolled on a waiver and the other is in the process of enrollment. Two hundred individuals on the transition waiting list will be assessed before the end of 2020. Program accomplishments for 2019, goals for 2020, and the Expenditures Plan will follow in this report.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending November 9, 2019.

A total of \$135 was reported being collected as follows: \$15 in dog licenses and \$120 in private donations.

Two (2) stray dogs were processed in; zero (0) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk